



200 S. Leroux, Ste. 101 Flagstaff, AZ 86001  
Office [928-779-6903](tel:928-779-6903) Fax [928-779-6908](tel:928-779-6908)  
[www.santaferealtyinc.com](http://www.santaferealtyinc.com)

### APPLICANTS-THIS IS YOUR PAGE TO KEEP

1. All applicants 18 years of age and over will be required to fill out an application for a credit report/background check. Fee per person is \$25. This is non-refundable. A property may not be rented without a completed application. Once the application form and fee are submitted, please allow up to 2 days to process. Applicant may be declined for poor or insufficient credit accounts or insufficient income.
2. If you are approved for tenancy through Santa Fe Realty, Inc. the following will be required:
  - A.) A deposit in the form of cashier's check or money order is required to hold the property for a future move in date.
  - B.) A rental agreement must be signed by all occupants prior to keys or occupancy. All monies, due and payable, must be paid in full.
3. We do not accept cash rent payments.
4. Security deposits will NEVER be used as last month's rent.
5. Thirty day written notice is required prior to the first day of any given month.
6. No smoking inside any of the properties.



Property: \_\_\_\_\_

First Name: \_\_\_\_\_ Middle(required) \_\_\_\_\_ LastName: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Social Security #: \_\_\_\_\_ Driver's License #: \_\_\_\_\_

Your Email Address: \_\_\_\_\_

Your Cell #: \_\_\_\_\_ Phone Carrier \_\_\_\_\_ Your work #: \_\_\_\_\_

Present Address: \_\_\_\_\_

Previous Address: \_\_\_\_\_ How Long? \_\_\_\_\_

Current Landlord: \_\_\_\_\_ Phone # \_\_\_\_\_

Occupation: \_\_\_\_\_ Employer: \_\_\_\_\_ Monthly Income: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_ Supervisor's Phone #: \_\_\_\_\_

Business Address: \_\_\_\_\_

Co-Applicant Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Social Security #: \_\_\_\_\_ Driver's License #: \_\_\_\_\_

Present Address: \_\_\_\_\_

Previous Address: \_\_\_\_\_

Co-applicants Email Address: \_\_\_\_\_

Cell #: \_\_\_\_\_ Phone Carrier: \_\_\_\_\_ Your work #: \_\_\_\_\_

Current Landlord: \_\_\_\_\_ Phone #: \_\_\_\_\_

Occupation: \_\_\_\_\_ Employer: \_\_\_\_\_ Monthly Income: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_ Supervisor's Phone #: \_\_\_\_\_

Business Address: \_\_\_\_\_



Other Occupant's Name(s) : \_\_\_\_\_

Will you purchase renters insurance? Y or N

Do you Smoke? Y or N



Do You Have Pets? Y or N Type of Pets: \_\_\_\_\_

Pet Breed, Age, Weight: \_\_\_\_\_

Vehicle Make: \_\_\_\_\_ Model: \_\_\_\_\_ Color: \_\_\_\_\_ Year: \_\_\_\_\_

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Vehicle Make: \_\_\_\_\_ Model: \_\_\_\_\_ Color: \_\_\_\_\_ Year: \_\_\_\_\_

Bank: \_\_\_\_\_ Account# \_\_\_\_\_

Bank: \_\_\_\_\_ Account# \_\_\_\_\_

Personal References:

\_\_\_\_\_ Relationship \_\_\_\_\_ Phone# \_\_\_\_\_

\_\_\_\_\_ Relationship \_\_\_\_\_ Phone# \_\_\_\_\_

Have You Ever Been Convicted Of A Crime? Y or N When? \_\_\_\_\_ Where? \_\_\_\_\_

Have You Ever Been Evicted From Any Tenancy? Y or N Have you refused to pay rent? Y or N

Have You Ever Filed A Petition For Bankruptcy? Y or N When? \_\_\_\_\_

I declare that the foregoing information is true and correct, and I authorize a consumer credit report and background check and any other verification necessary. I agree that the landlord/agent may terminate any agreement entered into in reliance on any misinformation mad above. Non-refundable application fee of \$25.00 per person (over 18) is hereby submitted for the cost of credit reports and processing this application.

\_\_\_\_\_ Applicant \_\_\_\_\_ Date

\_\_\_\_\_ Applicant \_\_\_\_\_ Date

Please click **SUBMIT** to email your application, please save file and send as an attachment.